

IMS Fee Schedule and Related Policies

The following fee schedule outlines the various fees charged by IMS. These fees are subject to change. For your information, we have also included those IMS policies that are relevant to the payment of fees. Please contact IMS if you have specific questions about a fee policy.

Annual Fee

Total Number of Learners during Previous Year	Fee
0-99 learners	\$3,125
100-499 learners	\$3,750
500-999 learners	\$4,375
1,000-1,499 learners	\$5,000
1,500+ learners	\$6,250

Other Fees Applicable to Accreditation

Pre-Application Fee	\$1,200
Initial Application for Accreditation	\$2,000
Application for Reaccreditation	\$1,500
Deadline Extension Fee	\$500
1 st Progress Report Fee	\$500

*Organization with at least 75% Iowa Medical Society membership will receive a 25% discount on all CME Accreditation fees.

Applicable IMS Policies:

- The date for non-accreditation of a provider is one year from the date of the IMS non-accreditation action. For more egregious cases, shorter time frame may be assigned.
- The provider will be responsible for payment of all fees, including the annual fee, and submission of all required reports until the effective date of non-accreditation. Failure to do so will result in immediate non-accreditation.
- IMS waives the requirement of an initial application for the provider that chooses to submit an application for accreditation during the one-year time period prior to the effective date of non-accreditation.
- IMS must be notified of voluntary withdrawal of accreditation. No refunds will be given for annual fees collected from providers requesting voluntary withdrawal, and feedback shall be sought concerning the reasons for withdrawal of accreditation which shall be reviewed by the IMS Committee on CME Accreditation.
- By October 15 of each year, an invoice in the amount of the current IMS accreditation fee will be sent to each accredited provider. Payment in the full amount of the fee must be received by IMS by

December 31 in order for the provider to maintain their accreditation status with IMS. A monthly late fee equal to 10 percent of the amount owed will be charged on the first of each month following December 31 until the balance is paid in full.

- If payment of the annual accreditation fee and/or a completed ACCME online annual report tool is not received by June 1, IMS will take action to change the accredited provider's accreditation status to probation. However, if payment and/or a completed ACCME online annual report tool is received before June 30, the provider's accreditation status will revert back to its original status prior to the probation. If payment and/or a completed ACCME online annual report tool has not been received by July 1, IMS will take action to change the accredited provider's accreditation status to non-accreditation. The effective date of non-accreditation will be the same as the date of the non-accreditation action. Reversal of these actions can only be accomplished by submission of an application for re-accreditation.
- Providers are required to submit payment of all applicable fees with respect to applications for accreditation (accreditation fee) or progress reports (progress report fee) prior to the consideration by the IMS Committee on CME Accreditation. Failure to do so will result in a non-accreditation decision.